



2031022

EPA/Libby TAG Workshop
October 5 & 6, 2004

Proposed Workshop Agenda

*Bob Wenthart. ice breaker
Clip 7 6*

Day 1

- 8:00 am** **Introductions, Overview of Workshop:** (J. Christiansen, P. Fairchild)
Objectives, Logistics, Ground Rules
- 8:30 am** **EPA CERCLA Process:** (J. Christiansen)
Overview, Current Situation with Libby, Future Steps, Role of the TAG in
the Libby Cleanup Process
- ** **9:15 am** **Introduction to Risk Assessment Session:** (B. Brattin, A. Miller)
Understanding the Concepts of Risk Assessment vs. Risk Management,
Dose, Concentration, Exposure and Toxicity
- Discussion and Q&A** (P. Fairchild)
- 9:45 am** **Break**
- ** **10:00 am** **Introduction to Analytical Methods:** (M. Goldade, M. Raney)
How is Asbestos Measured?
Overview of Method Selection
- 11:45 am** **Lunch Break/Transportation to Reservoir Lab**
- 1:00 pm** **Laboratory Methods/Demonstrations:** (M. Goldale, M. Raney, Lab
Manager)
Currently Used Methods, Limitations and Challenges
- Discussion and Q&A** (P. Fairchild)
- 2:15 pm** **Break/Return to CDM Offices**
- ** **2:45 pm** **Performance Evaluation Study** (M. Goldale, M. Raney)
- 3:30 pm** **Issues Related to Analytical Methods** (M. Goldale, M. Raney)
- 4:00 pm** **Wrap up of Day 1 Day/Plan for Day 2**

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Day 2

8:00 am **Risk Assessment Continued:** (B. Brattin, A. Miller)
A Deeper Understanding of Risk Assessment
Current State of Asbestos Risk Assessment
How does this relate to Risk Assessment in Libby?
Connection to Analytical Methods

9:00 **Discussion Q and A** (P. Fairchild)

9:30 **Break**

10:00 **Risk Management in Libby:** (J. Christiansen)
Action Memos, Action Level, Clearance Criteria

11:30 **Roles of EPA, CDM, Volpe:** (J. Christiansen)
Why do we need them and what do they do?

12:00 **Lunch**

* 1:00 pm **How Does the Cleanup Work?**
Cleanup Process/Design (J. Montera, G. McKenzie),
Application of Learning to Libby (J. Christiansen)

2:00 **Break**

2:15 **Discussion Session**

3:00? **Workshop Wrap Up and Next Steps**

Pete
603-222-8328 (w)
746-6582 (w)
603-

DIRECTIONS

EPA/TAG Workshop

Denver, CO
October 5 and 6, 2004

The workshop will be held at the offices of **CDM** at 1331 17th Street (also known as the Guaranty Bank building), on the corner of Market and 17th. The following are directions to the building, CDM's offices, and the conference room where the meeting will be held.

From the Westin Hotel (1672 Lawrence)

- Go out the main entrance of the hotel onto Lawrence.
- Turn right and walk to the corner of Lawrence and 17th Street.
- Turn left and walk up 17th Street, almost two blocks.
- The Guaranty Bank building is on the right side of the street at the corner of Market and 17th.

From the Magnolia Hotel (818 17th St)

- Walk out the 17th Street exit, and turn left onto 17th Street.
- Walk six blocks to the corner of 17th Street and Market.
- The Guaranty Bank building is on the right side of the street.

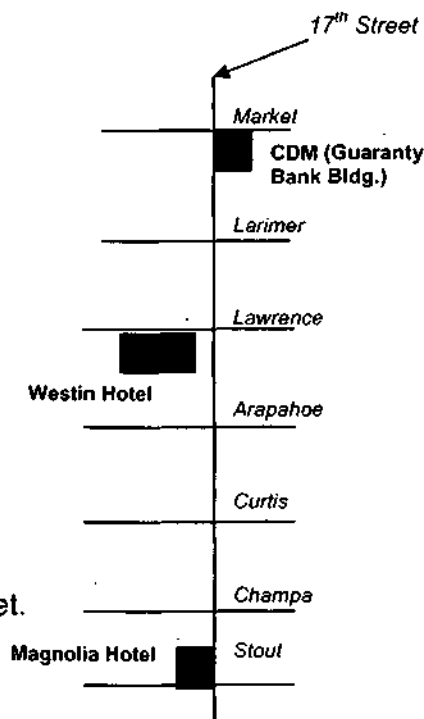
Inside the Guaranty Bank Building

There is a main bank of elevators inside the building lobby.

The workshop is being held in the building's 3rd floor conference room. Building management will not let us post signs directing people where to go, so you might want to be sure to have these directions with you.

As you get off the elevators, head toward the Guaranty Bank entrance (*the entrance in which bank name plaques are posted on both sides of door*). Make a right and head down that hallway. You should see the sign that says "building conference room". That's where we will be!

CDM's offices are on the 11th and 12 floors. If you need help, or get lost, go to the 11th floor and ask for Aletta Calloway. Aletta will be the main point of contact for directions, assistance, and messages. Her phone number is 720-264-1140.



These directions will also be included in an envelope of information that will be left for you at your hotel room.



"Ekstrom, Karen"
<EkstromKL@cdm.com>
m>

09/24/2004 09:21 AM

To: "Gayla Benefield" <gaylab@libby.org>, "LeCours, Catherine" <clecours@state.mt.us>, "Lammers, Paul" <LammersMP@cdm.com>, "Zamora, Courtney" <Zamora@VOLPE.DOT.GOV>, "Oliveira, Shawn" <OliveiraST@cdm.com>, "kkirley@state.mt.us" <kkirley@state.mt.us>, "Areynolds@state.mt.us" <Areynolds@state.mt.us>, "montmac@libby.org" <montmac@libby.org>, "mnoble@libby.org" <mnoble@libby.org>, "lcdeh@libby.org" <lcdeh@libby.org>, "gordsull@yahoo.com" <gordsull@yahoo.com>
cc: Jim Christiansen/EPR/R8/USEPA/US@EPA, Wendy Thomi/MO/R8/USEPA/US@EPA, Peggy Churchill/EPR/R8/USEPA/US@EPA, "Fairchild, F. Peter" <FairchildFP@cdm.com>, "Rodriguez-Newstrom, Linda" <Rodriguez-NewstromL@cdm.com>

Subject: EPA Liby TAG Workshop Info Request

EPA Libby TAG Workshop Denver, Colorado October 5 and 6, 2004

Ron Anderson, Lincoln County Environmental Health Sanitarian
Gayla Benefield, Libby Area Technical Assistance Group Chair
Mike Noble, LATAG Treasurer
Leroy Thom, LATAG Vice Chair
Abe Troyer, LATAG Board Member (No email address. I will call him)
Gordon Sullivan, LATAG Technical Advisor
Paul Lammers, CDM
Shawn Oliveira, CDM Health and Safety
Courtney Zamora, Volpe Center On-Site Project Manager
Kevin Kirley, MT DEQ Superfund Program Manger
Catherine LeCours, DEQ Project Officer
Aimee Reynolds, DEQ

Dear Attendees:

The workshop is less than two weeks away, and we are trying to finalize some details. Please take a few moments to answer the following questions, and email your responses to me.

1. Are you definitely attending the workshop?
2. Have your travel reservations been made?
 - a. When are you arriving?
 - b. Where are you staying?
3. Do you have any outstanding travel issues that we can help you with?
4. We are providing breakfast and lunch on both days. Do you have any allergies or food preferences we need to accommodate?
5. Do you have any special access needs (wheel chair, etc.)?

We will be providing you with additional information by email next week (e.g.

agenda, directions to the workshop location from your hotel, etc.).

If you need any additional information or think of something else we should do to enhance the workshop experience, please do not hesitate to email me with suggestions!

Thanks!

Karen L. Ekstrom
CDM
28 N. Last Chance Gulch
Helena, MT 59601
(406) 495-1414 x311

How you live your minutes is how you live your life....



"Ekstrom, Karen"
<EkstromKL@cdm.com>
m>

09/23/2004 09:18 AM

To: Jim Christiansen/EPR/R8/USEPA/US@EPA, Peggy Churchill/EPR/R8/USEPA/US@EPA, Wendy Thoni/MO/R8/USEPA/US@EPA, Aubrey Miller/EPR/R8/USEPA/US@EPA, brattin@syrres.com, raney@volpe.dot.gov, "McKenzie, Geoffrey" <McKenzieGM@cdm.com>, Mary Goldade/EPR/R8/USEPA/US@EPA
cc: "Montera, Jeff" <MonteraJG@cdm.com>, "Fairchild, F. Peter" <FairchildFP@cdm.com>
Subject: Upcoming Deadlines for Risk Meeting

Greetings Risk Meeting Presenters!!!

The Risk meeting in Denver is less than two weeks away (October 5 and 6, 2004). We have a number of quickly approaching deadlines that we need everyone to meet so that things go will smoothly and we can achieve the meeting goals.

I have listed the relevant deadlines below. Your cooperation in meeting them is *greatly* appreciated.

1. **Monday, September 27, 2004.** Peter Fairchild, our meeting facilitator, is meeting with TAG members in Libby right now. On Monday, he will provide you with any information he has gained from his meetings that he feels may be pertinent to your presentation. This will allow you to more specifically tailor your presentation to the audience needs.
2. **Wednesday, September 29, 2004.** Everyone needs to email their draft PowerPoint presentations to Jeff Montera by the close of business (monteraig@cdm.com). I have attached a PowerPoint template that you can use, so that all the presentations will have a similar look. Don't worry about formatting. We will go through them all and take care of the formatting details.
3. **Thursday, September 30, 2004.** We will have a conference call between the presenters and the organizers to discuss the content of the presentations. I will send you information on the time and call in number by Tuesday close of business. If you have any schedule conflicts that would affect the timing of this call, PLEASE let me know ASAP.
4. **Friday, September 31, 2004.** Any revisions discussed in the phone call must be incorporated in your presentation and the final draft should be sent to Jeff Montera by COB.
5. **Monday, October 4, 2004.** Presenters will meet at CDM's office in Denver to discuss the format of the meeting and the content. Additional information on the timing of this meeting will be given on the Thursday phone call. CDM will make the final format changes to the PowerPoint presentations at this time and we will load everything onto the computer that will be used at the meeting. We will also make the copies of the presentations for handouts on Monday afternoon.

I also need a few other pieces of information from you (hopefully by the end of this week). Please respond by email.

- We will have a PowerPoint projector, computer, pointer, and screen. **Do you need any other presentation equipment?**
- We will be providing breakfast and lunch in the meeting room. **Do you have any special food requirements (any food allergies or dietary preferences)?**

If there is anything you can think of that is worrisome to you or needs to be addressed, please DO NOT HESITATE TO EMAIL ME. We want this meeting to go as smoothly as possible for you and the other attendees. Any suggestions would be appreciated.

Thanks!

Karen Ekstrom

Karen L. Ekstrom

CDM

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Helena, MT 59601

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